

# **Rourkela Institute of Management Studies**

## **Mandatory Disclosures**

- 1. Name of the Institution:** Rourkela Institute of Management Studies  
**Address:** Institutional Area, Gopabandhu Nagar, Chhend Colony, Rourkela, 769015  
**Telephone:** 0661-2481625  
**Mobile:** +91 7064400300  
**Email:** parya@email.com
- 2. Name of the Society:** Sundargarh Professional Education Society (SPES)  
**Address:** Institutional Area, Gopabandhu Nagar, Chhend Colony, Rourkela, 769015  
**Mobile:** +91 9437036534  
**Email:** spes.rims@gmail.com
- 3. Name of the Director:** Dr. K K Patra  
**Address:** Institutional Area, Gopabandhu Nagar, Chhend Colony, Rourkela, 769015  
**Mobile:** +91 7064400302  
**Email:** director@rims-edu.com
- 4. Name of the Affiliating University:** Biju Patnaik University of Technology (BPUT), Odisha
- 5. Governance:**

### **Members of the Board (Governing Body)**

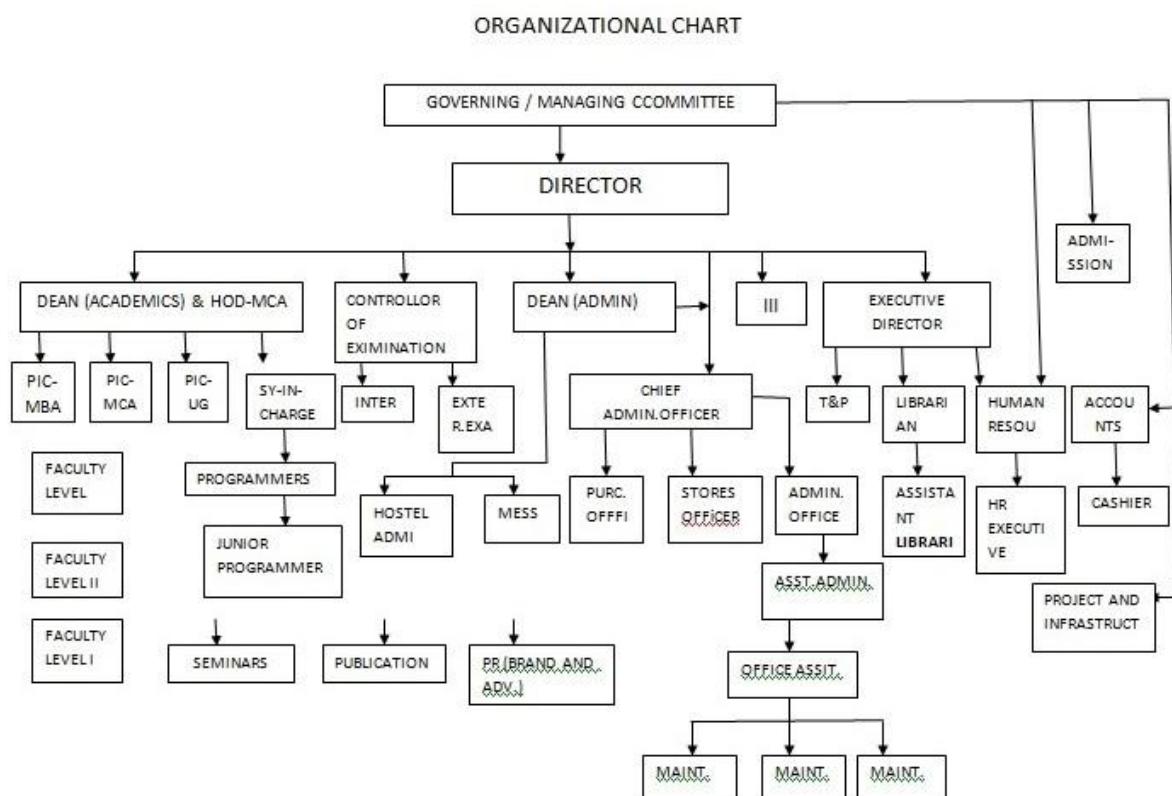
<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>
1	Smt. Nalini Prava Patnaik	President
2	Dr. Arya Patnaik	Secretary
3	Dr. K K Patra	Member
4	Dr. Sreekumar	Member
5	Mr. S K Sarangi	Member
6	Mr. S K Panda	Member
7	Mr. S Panigrahy	Member
8	Mr. R K Patnaik	Member
9	Mr. C R Dash	Member
10	Mr. Somnath Mishra	Member
11	Mrs. Pratima Mohapatra	Member
12	Mr. Abhay Kumar Dash	Member
13	Mr. Susant Chandra Das	Member
14	Mr. M Samal	Member
15	Mrs. S Pattnaik	Member

## Members of the Board (Governing Council)

Sl. No.	Name	Designation	Profession and Nominee From
1	Smt. Nalini Prava Patnaik	Chairperson	Social Worker, Nominee of the Society
2	Dr. Kalyani Mishra	Member	Educationist, Nominee of the Council
3	Dr. Amit Vishwasrao Salunkhe	Member	Regional Officer, Nominee of AICTE (Ex-officio)
4	Principal, PCE, Rourkela	Member	Nominee of the VC, BPUT
5	Dr. K Das	Member	Educationist, Regional Nominee, State Government
6	Shri Sanjay Singh, IAS, Secretary (SD & TE)	Member	Nominee of the State Government(Ex-officio)
7	Ms. S Mohanty	Member	Nominee of the Society
8	Dr. K.K Patra	Member	(Principal/Director I/C,RIMS) (Ex. Officio)
9	Dr. Sreekumar	Member	Professor, RIMS, Nominee of the Faculty
10	Shri. S.K Sarangi	Member	Assistant Professor, RIMS, Nominee of the Faculty
11	Mr. R Patnaik	Member	Educationist, Nominee of the Society
12	Dr. A Patnaik	Member	Educationist, Nominee of the Society
13	Prof. M.A Ahmed	Member	Educationist, (Director, PTI)
14	Mr. S Patnaik	Member	Educationist, Nominee of the MP

Frequency of the Board Meetings and Academic Advisory Board - 3 times a year

## Organizational Chart and Processes



## **Nature and Extent of involvement of Faculty and students in academic affairs/improvements**

The faculties are involved in various activities besides Teaching and Research. There is a due representation of faculty members in the board. Each of the faculty is involved in certain process like Library, Placement and Activities etc. Each of the process is linked to academics, leading to overall academic devolvement. The process head sets the devolvement plan and execute it, which is reviewed and discussed in the monthly meeting and faculty meetings. The students are also involved in various subcommittees like-Seminar, Events, Cultural activities etc. The students also play important role in conducting national and international level events like National and International Seminars.

## **Mechanism/Norms and Procedure for democratic/good governance**

RIMS has implemented Quality Management System for improving the quality of service delivered to all its stakeholders. The entire activity of the institution is divided into 12 processes with academic being the core process supported by process like Library, Lab, Training and Placement, Publication etc. It is mandatory to have monthly review meetings in which Management Representatives remain present. The forum also provides a platform for the flow of information between the institution and management. Besides, this regular academic meeting is conducted at both departmental and institutional level, which results with the input for the development.

## **Student feedback on Institutional Governance/Faculty Performance**

Student feedback is collected using a structured questionnaire developed in a scale of 1-5. The questionnaire attempts to cover all the important parameters involved. The feedback is taken for all the subjects and the feedback are discussed with the faculties with suggestions for improvement wherever it is necessary. The top management does this. Besides that a subjective feedback is collected from the outgoing students where they are encouraged to point out scope for improvement in all service quality dimensions. A feedback is also collected from the Industry where the students are placed for the summer projects. The feedback is given by the industry mentor for each student and reflects the student's preparedness for the industry. These feedback forms an important input for the institutional and individual development.

## **Grievance Redressal Mechanism for Faculty, Staff and Students**

The institute has well defined grievance redressal mechanism for faculty, staff and students. A provision is there in the constitution of Governing Body to have the staff representative and faculty representative for both the genders. Beside this Director is also a member of GB, so any grievances of staff and faculty can be discussed at the GB meeting. Beside this any staff or faculty can go to the Grievance Redressal Representative and discuss their problems. Students can meet the respective programme heads and discuss their problems; they can also meet the Dean or Director for discussion. Any problem of

general nature is discussed in the faculty meeting for a solution. Also, an online grievance redressal mechanism has been developed on the Institute's website.

### Anti Ragging Committee

Sl. No	Committee Member	Designation/Occupation	Position/Associated with
1	Dr. K K Patra	Director	Head of Institution
2	A K Barik	ASI (Police)	Police Administration
3	Ashok Kumar Patra	Media, Sambad	Local Media
4	Santosh Biswal	Smile Rourkela	NGO
5	Dr. Sreekumar	Faculty in MBA Dept.	Faculty
6	Dr. S R Mohanty	Faculty in MCA Dept.	Faculty
7	Suresh Kumar Das	Service	Parent
8	Sudhir Chandra Sahu	Service	Parent
9	Priyanka Agarwal	MBA	Student (MBA)
10	Ranu Rekhani	MBA	Student (MBA)
11	Sayak Majumdar	MCA	Student (MCA)
12	Anjalika Mohanty	MCA	Student (MCA)
13	Santosh Pattanayak	Dept. of Electrical	Non-teaching Staff

### Committee for SC/ST

Sl. No	Name	Designation/Occupation	Caste
1	Dr. Sreekumar	Professor	General
2	Dr. Santosh Kumar Biswal	Associate Professor	General
3	Lipika Rajanandini Sahu	Assistant Professor	OBC

4	Dr. Sapna Menon	Assistant Professor	General
5	Dipti Ranjan Sethy	System Administrator	SC

## 6. Programmes:

### **Programmes Approved by AICTE**

- (i) Masters in Business Administration
- (ii) Masters in Computer Applications

### **Programmes Accredited by AICTE**

- (i) Masters in Business Administration
- (ii) Masters in Computer Applications

### **Status of Accreditation of the Courses**

- (i) Total No. of Courses - 2
- (ii) No. of Courses for which applied for Accreditation - 1
- (iii) Status of Accreditation - Applied for SAR

### **Programme Details**

- (i) Name - Masters in Business Administration
- (ii) Number of Seats - 150
- (iii) Duration - 2 years
- (iv) Cut off marks for the last three years - 50% in Graduation
- (v) Placement Facilities - Training and Placement Cell

- (i) Name - Masters in Computer Applications
- (ii) Number of Seats - 30
- (iii) Duration - 3 years
- (iv) Cut off marks for the last three years - 50% in Graduation
- (v) Placement Facilities - Training and Placement Cell

**7. Faculty:****List of Faculty Members in MBA**

<b>Sl. No.</b>	<b>Permanent Faculty</b>	<b>Adjunct Faculty</b>	<b>Permanent Faculty: Student Ratio</b>
1	Dr. Karuna Kar Patra	Rabindra Kumar Sarangi	1:20
2	Dr. Sreekumar	Dr. Bikash Ranjan Debata	
3	Prof. Shankar Prasad Tripathy	Gunanidhi Majhi	
4	Dr. Santosh Biswal	Dr. A Patnaik	
5	Dr. Swapna Menon	Dr. Sanjukta Samantroy	
6	Trilochan Jena	S Mohanty	
7	Suresh Kumar Sarangi	Santosh Biswal	
8	Jhelam Nayak	Godabarish Parihary	
9	Ashwini Kumar Patra		
10	Gayatri Kurup		
11	Suneet Mathur		
12	Siddhartha Shankar Pradhan		
13	B Nayak		
14	Arifa Zamani Khanum		
15	Debasmita Nayak		
16	Dr. Rema Gopalan		

**No. of Faculty Employed and Left during the Last Three Years in MBA**

<b>No. of Faculty Employed</b>	<b>No. of Faculty Left</b>
5	5

**List of Faculty Members in MCA**

<b>Sl. No.</b>	<b>Permanent Faculty</b>	<b>Adjunct Faculty</b>	<b>Permanent Faculty: Student Ratio</b>
1	Dr. Subrat Prasad Pattanayak	Jitendra Prasad Shaw	1:20
2	Jagadish Sahoo	Siddharth Misra	
3	Bibhudendu Panda		
4	Dr. Ranjita Swain		
5	Dr. Swatee Rekha Mohanty		
6	Debendra Moharana		
7	Lipika Rajanandini Sahu		
8	Ipsita Pandey		

**No. of Faculty Employed and Left during the Last Three Years in MCA**

<b>No. of Faculty Employed</b>	<b>No. of Faculty Left</b>
0	0

## 8. Profiles:

### Director's Profile

<b>Name</b>	<b>Dr. Karunakar Patra</b>	
<b>Date of Birth</b>	02-02-1964	
<b>Unique Id</b>	1-507743441	
<b>Educational Qualification</b>	Ph. D	
	Masters in Business Administration	
	M. Com	
	B. Com	
<b>Work Experience</b>	Teaching	28
	Research	4
	Industry	0
<b>Area of Specialization</b>	Finance	
<b>Courses taught at Post Graduate Level</b>	MBA	
	<b>Details</b>	
<b>Research Guidance</b>	No. of papers published in National/ International Journals/ Conferences	2
	Master	10
	Ph. D	3
<b>Projects Carried Out</b>	NIL	
<b>Patents</b>	NIL	
<b>Technology Transfer</b>	NIL	
<b>Research Publications</b>	75	
<b>No. of Books Published</b>	<b>04</b>  <b>02 (in Press)</b>	<ol style="list-style-type: none"> <li>1. <b><u>Book Name</u></b> Accounting and Finance for Managers <b><u>Publisher</u></b> M/s. Sarup and Sons, New Delhi</li> <li>2. <b><u>Book Name</u></b> Engineering Economics and Costing <b><u>Publisher</u></b> M/s. S. Chand &amp; Co., New Delhi</li> <li>3. <b><u>Book Name</u></b> Fundamentals of Entrepreneurship: Principles, Policies and Programmes <b><u>Publisher</u></b> M/s. Himalaya Publishing House, Mumbai</li> <li>4. <b><u>Book Name</u></b> Financial Risk Management - A Challenge for the Competitive Markets <b><u>Publisher</u></b> M/s Excel Books, New Delhi</li> </ol>

## 9. Admission

MBA				
Sl. No.	Year of Approval	No. of Seats Sanctioned	No. of Students Admitted	No. of Applications received under Management Quota
1	2018-19	150	78	-
2	2017-18	180	59	-
3	2016-17	180	66	-

MCA				
Sl. No.	Year of Approval	No. of Seats Sanctioned	No. of Students Admitted	No. of Applications received under Management Quota
1	2018-19	30	26	-
2	2017-18	60	21	-
3	2016-17	60	28	-

## 10. Admission Procedure

Sl. No.	Admission Test	Website	Percentage
1	Odisha JEE	<a href="https://ojee.nic.in/">https://ojee.nic.in/</a>	85
2	MAT	<a href="https://www.aima.in/">https://www.aima.in/</a>	7
3	CAT	<a href="http://www.iimcat.ac.in">www.iimcat.ac.in</a>	1
4	XAT	<a href="http://www.xatonline.in/">http://www.xatonline.in/</a>	1
5	ATMA	<a href="https://www.atmaaims.com/">https://www.atmaaims.com/</a>	5
6	CMAT	<a href="http://www.aicte-cmat.in/">http://www.aicte-cmat.in/</a>	1

Sl. No.	Admission Test	Website	Percentage
1	Odisha JEE	<a href="https://ojee.nic.in/">https://ojee.nic.in/</a>	100

## 11. Criteria and Weightages for Admission

100% weight age is given to the written examination.

1. Describe each criteria with its respective weight ages i.e Admission test, Marks in qualifying examination etc.
2. Mention the minimum level of acceptance, if any, for any criteria.
3. Mention the cut off level of percentage & percentile score of the candidate in the admission test for the last three years.
4. Display marks score in Test etc. and in aggregate for all candidates who were admitted.

### List of Applicants

### Results of Admission Under Management seats / Vacant seats



## 12. Information of Infrastructure and Other Resources Available

- No. of Classrooms and size of each
- No. of Tutorial rooms and size of each

<b>MBA</b>					
<b>Sl. No</b>	<b>Classrooms</b>	<b>Size (Sqm)</b>	<b>Sl. No</b>	<b>Computer Laboratory</b>	<b>Size (Sqm)</b>
<b>1</b>	Hall 8	83	<b>1</b>	Communication Lab	70
<b>2</b>	Hall 10	70		<b>Seminar Halls</b>	
<b>3</b>	Hall 11	83	<b>1</b>	Hall 1	92
<b>4</b>	Hall 12	83	<b>2</b>	Hall 2	92
<b>5</b>	Hall 17	83	<b>3</b>	HRD	138
	<b>Tutorial Rooms</b>				
<b>1</b>	Hall 13	83			

<b>MCA</b>					
<b>Sl. No</b>	<b>Classrooms</b>	<b>Size (Sqm)</b>	<b>Sl. No</b>	<b>Computer Laboratory</b>	<b>Size (Sqm)</b>
<b>1</b>	Hall 6	70	<b>1</b>	Lab 1	79
<b>2</b>	Hall 7	70		<b>Seminar Halls</b>	
<b>3</b>	Hall 9	70	<b>1</b>	Hall 14	83
	<b>Tutorial Rooms</b>		<b>2</b>	Hall 15	83
<b>1</b>	Hall 16	70			

<b>Sl. No.</b>	<b>Computer Centres</b>	<b>Capacity</b>
<b>1</b>	E Lab	25
<b>2</b>	Lab 1	100
<b>3</b>	Lab II	75

### Library

<b>MBA</b>			
<b>Sl. No.</b>	<b>No. Books</b>	<b>No. of Titles</b>	<b>No. of Journals</b>
<b>1</b>	<b>18000</b>	<b>5326</b>	<b>42</b>

<b>MCA</b>			
<b>Sl. No.</b>	<b>No. Books</b>	<b>No. of Titles</b>	<b>No. of Journals</b>
<b>1</b>	<b>10500</b>	<b>1109</b>	<b>14</b>

### E-library:

- Subscription to J-Gate Plus

- Subscription to British Council Library
- Subscription to National Digital Library

### Computing Facilities

- **Internet Bandwidth: 35 Mbps**
- **Number and configuration of system: 275**
- **Total number of system connected by LAN: 200**
- **Total number of system connected by WAN: 75**
- **Innovation Cell: Yes**
- **Social Media Cell: Yes**

### List of facilities available

- **Games and Sports Facilities:** Basketball Court, Badminton Court, Mini Cricket Field, Carom, Chess etc.
- **Extra-Curricular Activities:** Quizzes, Singing Competitions, Elocutions, Debates etc.
- **Soft Skill Development Facilities:** Communication Lab

### Teaching Learning Process

- Curricula and syllabus of MBA (1<sup>st</sup> Semester and 2<sup>nd</sup> Semester) (Revised in 2018)  
<https://drive.google.com/file/d/1J7BHzfmbx2Xu1FxQBWnej32YEMiWueDx/view>
- Curricula and syllabus of MCA (Revised in 2016)  
<https://drive.google.com/file/d/1j-NPCCMTPnD2eT6QRARqPItrplbdGdt4/view>
- Academic Calendar of the University  
<https://drive.google.com/file/d/1k9pKOFSoeJLAhLdVI15Gjge8kitkxVtR/view>
- Internal Continuous Evaluation System and place: Mid-term examinations, summer projects
- Students' assessment of Faculty, System in place. Yes (Structured questionnaire)

### 13. Enrollment of Students in last 3 Years

MBA			
Sl. No.	Year of Approval	No. of Seats Sanctioned	No. of Students Admitted
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