

## Undertaking for BBA 3<sup>rd</sup> Year Annual Examination-2020

Name: -

University Roll No.:-

Father's Name: -

Contact No. (F):-

Mother's Name: -

Contact No. (M):-

Contact No. (Self):-

I, \_\_\_\_\_ of BBA 3<sup>rd</sup> Year Batch \_\_\_\_\_ of Rourkela Institute of Management Studies, Rourkela bearing Roll No. \_\_\_\_\_ hereby solemnly undertake that:

- a) I will appear at the examination in online mode through Email-ID.
- b) Only I will appear the examination in an Ethical way.
- c) I will not forward either the question or the answer to any other email-id or media except the mail id provided by the college.
- d) I will not adopt any kind of mal-practice.

### **STUDENTS ARE DIRECTED TO FOLLOW THE FOLLOWING INSTRUCTIONS**

1. Only examinees, who have filled up forms and have issued with a valid Admit Card will be allowed to appear the examination.
2. The duration of examination will be 2 hours. The number of questions to be attempted and full marks will be reduced accordingly as per the University.
3. Students will write their answers using A4 size paper (writing should be on one side only for a clear photograph).
4. The following information should be clearly mentioned on top of the Answer Sheet in EACH PAGE. Candidates are advised to keep ready all the information on sheets before start of examination.

Name of the Examination & Year		
Roll Number	Registration Number	Registered Email-ID
Paper Code (as per program)	Subject	Date of Examination
Page Number / Total Page	Full Signature of the Candidate	

5. At the end of the examination time, the answer sheets should be converted into softcopies (only pdf or jpg format will be accepted) either by scanning or photograph (preferably one file) and email back to college in the email address, i.e. [principal31@rims-edu.com](mailto:principal31@rims-edu.com) from which they have received the question, within 30 minutes.

**Note: Scan all the pages of answer sheets systematically and serially. It is very important to scan in CONTINUOUS MANNER; it means all the answer pages must be in one pdf or jpg file.**

6. At the end of the total online examination, the candidates will send all the answer sheets (stapled paper-wise) in one envelope by **SPEED POST** on the last date of examination to the **Principal, Rourkela institute of Management Studies, Institutional Area, G.B. Nagar, Chhend, Rourkela-769015,** failing which his or her results will not be declared.

Signature (Student):-

Signature (Parent):-

Date: -

Date:-